

## **Job Description**

### **Issued To :**

#### **A. JOB DETAILS**

Department: C&W

Job Title: Carriage & Wagon Department Fitter / machinist.

Job Grade: TBA

Reports to: Primary (C&W Manager) Secondary (C&W Maintenance supervisor) Tertiary (Head TRS or in Absentia Deputies)

#### **1.0. General Responsibilities and Duties:**

To assist the C & W Manager in the maintenance, repair and restoration of the Company's rolling stock fleet by assisting with delivery of effective overhaul, maintenance and repair of assets. The post holder will be required to work in other engineering areas as dictated by needs of the business.

#### **2.0 Key Performance Indicators:**

- Must be able to show they can work to timescales and deadlines.
- Must be able to demonstrate good standard of work and work safely as a team or individual.
- Show Ability to work well within the team and aid with team motivation and production of the company's projects.
- Provenance experience working with rolling stock.
- Machining skills and knowledge.

#### **3.0. Specific Duties:**

- To undertake maintenance activities on all rolling stock assets of the Company under the direction of the T&RS manager.
- To undertake repair, overhaul of safety critical components to the recognised company or BR standards within limits and fits laid down.
- To carry out lifting and inspection of rolling stock as planned by C&W manager.
- To carry out bogie repairs, overhaul, brake rigging component machining and fitting of new or overhauled components.
- To undertake duties of Rolling stock engineer in absence of C&W manager for all running fleet vehicles of those not under repair or restoration.
- To be able to assess and inspection underframe structures and identify areas that are weakened with age and corrosion and report to T&RS manager.
- To assist with training of staff and volunteers with new skills to enable them to work more effectively as a team.
- Act on own initiative in the absence of Primary Manager and in conjunction and approval of Secondary Manager (and or his/her deputies) in accordance with the laid down requirements and prevailing workload.
- Will be prepared to work in any other department as instructed to suit the needs of the business by reasonable request of the management.

## 4.0. Special Duties:

1. Adopt a safe working attitude and acquire a full knowledge of, and compliance with, relevant parts of the Rule Book, Safety Management System, Emergency Procedures and other company and departmental procedures.
2. Take reasonable care for the Health, Safety and Welfare of yourself and of other persons who may be affected by your acts or omissions.
3. Do not intentionally or recklessly interfere with or misuse anything provided in the interests of Health, Safety or Welfare.
4. Ensure compliance with all relevant legislation, including the Health & Safety at Work etc. Act 1974, the Railways and Other Guided Transport Systems (Safety) Regulations 2006 and the Disability Discrimination Act 1995 so far as they apply to you and/or those you are responsible for.
5. Occasionally and/or when instructed to attend and take part in departmental meetings at the bequest of a Departmental Manager or Director.

Issued to:

Signed:

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Issued by:

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Issue date:

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Closing date 24<sup>th</sup> of June 2024.